

Ellaway Property Services

Private Property Inspection Check List

Property _____

Date _____

Take off shoes

Plumbing/Water

- Flush all toilets
- Turn on [and off] faucets
- Run dishwasher once a month [eom]

Check for leaks/water damage

- cupboards below sinks
- carpets
- ceiling
- behind drapes

- Set/check winter plumbing

- Open cupboard doors on outside walls

- Breaker to well pump:
 on off

- Does phone have dial tone?

- Water Plants

- Check furnace area
 - Check fuel gauge
- Look for droppings/dead animals
- Ambient temperature correct
- Drapes, blinds, shades in correct position
- Doors, windows in correct position
- Storms/screens closed
- Fireplace flue closed
- House secure
- Complete log (Pick up log [eom])

Outside

- Roof Gates
- Grounds Drains
- House secure

- Start Car

- Any work we should recommend doing

Specific Instructions:

Notes of visit:

Visit by: _____